



Gardenvale Primary School

Enrolment criteria at Gardenvale Primary School

All enrolment documentation must be hand delivered to either school office where it will be verified. Please note that original documents must be sighted and copied by a member of the office staff and that your child's enrolment at GPS will not be confirmed until all requested documentation has been provided. Please contact the Junior School office if you have any questions in relation to your enrolment application.

Year Level: _____ Proposed year for commencement at Gardenvale PS: 20_____

STUDENT'S FAMILY NAME: (PRINT) _____

STUDENT'S GIVEN NAME(S): (PRINT) _____

DATE OF BIRTH: _____ / _____ / _____ GENDER: _____

PRIMARY RESIDENTIAL ADDRESS: _____

POSTCODE: _____

NAME OF STUDENT'S PARENTS / GUARDIANS: _____

TELEPHONE NUMBERS: MOBILE 1: _____ MOBILE 2: _____

EMAIL ADDRESS: _____

PLEASE NOTE: If your child resides at more than one address please contact the school and request Alternate Family enrolment documents for the parent/guardian whose address does not appear on the Enrolment Forms.

The following documents must be attached to all enrolment applications.

- A copy of your child's Birth Certificate
- Current Immunisation Certificate
- If applicable, relevant Family Court documents must also be attached to prove you are the child's parent/guardian.
- For non-Australian-born applicants, a copy of the student's passport and visa.
- For children enrolling into grades 1 – 6, a copy of the student's most recent school report.

PLEASE TICK THE BLUE BOX THAT APPLIES TO YOU

- **I already have a child attending Gardenvale Primary School** (proof of address not required).

Name of brother / sister.....Current Grade/s.....

- **We are a new family to the school and currently reside in the Gardenvale Primary School zone.**

Staff members from Gardenvale PS may visit the specified address to confirm residency within the zone.

Please supply ALL of the following evidence requirements that apply to you:

1. A current council rates notice OR a current lease/rent agreement from a registered real estate agent in the name of the custodial parent/guardian above (privately negotiated/contracted lease/rental arrangements will not be accepted as evidence of residence within the Gardenvale PS zone).
2. Bond receipt from registered real estate agent (if property is leased/rented)
3. Most recent gas/electricity bill/connection notice with matching parent/guardian and address as shown above (photocopy is NOT acceptable).
4. Current Victorian Drivers Licence or a Passport in the name of the custodial parent/guardian, including the current residential address. A photocopy will be taken by the school.
5. A removalist's records/receipt (for families that have moved into the zone in the previous 12 months).

- **I do not live in-zone but would like my child to attend the school.**

No evidence of address is currently required. Your enrolment will be held on a wait list. Wait list applicants will be notified of enrolment prospects toward the end of October.

Parent Signature: _____ Date: _____

Office use only: Date this expression of interest received by Gardenvale PS: _____